

Finance Manager Opportunity

The Firm - McCarthy Cook & Co.

McCarthy Cook & Co. is a privately held commercial real estate investor and manager with offices in Orange County, Los Angeles, and San Francisco. We are a passionate and collaborative team of disciplined real estate investors in a vertically integrated real estate operating company. We invest in, vision and manage great work environments focused on creative office campuses, mixed-use office and life-science investments.

With a 25-year track record involving \$5.6 billion of investment transactions, we bring a special blend of entrepreneurial zeal and institutional capabilities to our investment & development underwriting and our strategic asset management disciplines, including leasing, property management, construction management and project accounting. We build exceptional relationships with our customers and institutional partners and every day is a new opportunity. As a collaborative team, McCarthy Cook offers opportunity for personal and professional growth for enterprising, self-starting teammates. We own and manage over three million square feet of Class A office and mixed-use assets in the western U.S. and partner with premier institutional investors such as Prudential, Northwestern Mutual, JPMorgan, Morgan Stanley, Northwood Investors, Alliance Bernstein, Blackstone and Rialto Capital.

The Opportunity

Join the McCarthy Cook Team as a Finance Manager working at McCarthy Cook's headquarters office in Orange County. As a private, entrepreneurial team, you will have the opportunity to work closely with MCC's senior principals and team members on asset management assignments, financings, budgeting, acquisitions underwriting, joint venture relations and participate in Investment Committee meetings and strategy discussions. Your primary areas of focus will be the following:

- Work closely with asset management and accounting teams to enhance financial fluency; Manage financial models for assets under management to allow for "push-button" asset and portfolio level analytics.
- Assist in preparing/reviewing Investor reporting/executive earnings reporting packages; Prepare ad hoc reports on real estate investment/development related financial information; Assist in dissemination to investors/close interactions with high net-worth investors.
- Work closely with senior management in forecasting/capital planning; Prepare development and construction budgeting and return analysis, as needed.
- Assist in the preparation and maintenance of proprietary market models and economic forecasting.
- Assist in leading/implementing technology tools to improve processes, establish best practices and drive efficiencies.
- Knowledge and input on tax and GAAP accounting matters; Assist in preparation of internal company dashboards and portfolio financial summaries.

We are looking for a true team player. If you have excellent written and oral communication skills, are a critical thinker with great analytical skills, have the ability to multi-task, manage deadlines, and pay close attention to detail and think and work proactively, then we should talk! If you think creatively and collaboratively as a team player, take ownership of assignments, and pitch-in whenever and wherever needed to support the cause, you are a fit for the McCarthy Cook team culture. Candidates will have work experience with real estate financial modelling, including a strong competency in Argus and Excel.

Skills and Experience

- Master's Degree in Accounting, Finance, Business Administration or related disciplines.
- 3+ years of relative experience (Big 4 public accounting or applicable private equity experience preferred).
- Strong analytical skills and the ability to work in a fast-paced environment and meet deadlines.
- Proficient in Microsoft Office suite of software with advanced abilities in Excel, PowerPoint, etc.
- Strong communication skills, both written and verbal
- Argus knowledge and proficiency is required, and general knowledge of accounting processes is a plus.

McCarthy Cook & Co. offers competitive compensation including salary, bonus and medical insurance package and the benefit of working with a great team! McCarthy Cook & Company is an Equal Opportunity Employer and an inspired place to work!

