

Associate, Acquisitions & Development, In-Office Opportunity

The Firm – McCarthy Cook & Co.

McCarthy Cook & Co. is a privately held commercial real estate investor, developer and manager with offices in Orange County, Los Angeles, San Diego and San Francisco. We are a passionate and collaborative team of disciplined real estate investors. We invest in, vision and manage great work environments focused on experiential office and life-science campuses and mixed-use assets.

With a 26-year investment track record of over \$6 billion in transactions, we bring a special blend of entrepreneurial zeal and institutional capabilities to our investment underwriting and our strategic asset management disciplines including entitlements, development and construction management, leasing, property management, accounting, and reporting. We build exceptional relationships with our customers and institutional partners, and every day is a new opportunity. As a collaborative team, McCarthy Cook offers opportunity for personal and professional growth for enterprising, self-starting teammates. We own and manage over 3 million square feet of Class A office, life-science and mixed-use assets in the western U.S. and partner with premier institutional investors such as Oxford Properties, Prudential, Northwestern Mutual, JPMorgan, Morgan Stanley, Northwood Investors, Alliance Bernstein, Blackstone, and Rialto Capital.

The Opportunity

Join the McCarthy Cook team in-office as Associate, Acquisitions & Development working in our creative and collaborative Orange County headquarters. As a member of an entrepreneurial team, you will have the opportunity to work closely with MCC's senior principals and team leaders on acquisitions, underwriting and due diligence with the opportunity to join Investment Committee meetings and strategy discussions. You will also join McCarthy Cook's "Workplace Visioneering" effort for ground-up developments and strategic repositioning opportunities including project management, leasing and marketing efforts. This is an opportunity to utilize a broad range of real estate and leadership skills at a team oriented, entrepreneurial company. Your primary areas of focus will be the following:

- Join the acquisitions effort in search of alpha in real estate investments from office to life science and other assets classes.
- Sourcing opportunities and building investment underwriting models for new acquisition targets in concert with senior principals and acquisition team members
- Underwrite new markets and target assets using proprietary market models and economic forecasting.
- Assist in asset underwriting, due diligence, closing and financing efforts.
- Act as project collaborator in the visioning and execution of new asset business plans.
- Assist leasing and marketing team in the successful positioning and leasing of assets.
- Build relationships and source opportunities for company and personal growth.
- Work on all aspects of real estate investment and development projects including feasibility analysis, design, construction, marketing, due diligence, and leasing.

We are looking for a true team player to be part of our fun, family-oriented culture and work environment. If you have excellent written and oral communication skills, are a critical thinker with great analytical skills and the curiosity to learn and grow, can multi-task, manage deadlines, and think and work proactively, then we should talk! If you think creatively and collaboratively as a team player, take ownership of assignments, and pitch-in whenever and wherever needed to support the cause, then you are a fit for McCarthy Cook's team culture.

Skills and Experience

- College Degree(s). We look forward to hearing what you studied and where. MBA or MRED is a plus.
- 3+ years of relevant experience (acquisitions, real estate analysis and underwriting, development, design and/or project management experience is ideal).
- Strong analytical skills and the ability to work in a fast-paced environment and meet deadlines.
- Proficient in Microsoft Office suite of software with advanced abilities in Excel, PowerPoint, etc.
- Proficiency in Argus Enterprise and an understanding of commercial lease provisions is strongly preferred.
- We are looking for a future leader with strong communication skills, both written and verbal.

McCarthy Cook & Co. offers competitive compensation including salary, bonus and medical insurance package and the benefit of working with a great team! McCarthy Cook & Co. is an Equal Opportunity Employer and an inspired place to work!

Please reach out to amp@mccarthycook.com with your resume and cover letter if interested.

